

AUDIT COMMITTEE ACTION SHEET

7TH MAY 2014				
Agenda Item No.	Report	Action Required	Responsible Officer	Action Taken
93	Audit Committee self-assessment against CIPFA guide	The work of Internal Audit and the Policy, Performance and Partnerships team on external partnership governance and performance be shared with the Committee	Internal Audit Manager.	Review currently taking place, draft report prepared.

10TH DECEMBER 2014				
Agenda Item No.	Report	Action Required	Responsible Officer	Action Taken
42	Internal Audit Progress Report	That the Internal Audit Manager make representations to the Wales Chief Auditors Group, on behalf of the Committee, for all Welsh Councils to participate in the benchmarking exercise.	Internal Audit Manager	Raised at WCAG meeting 24.7.15.

3rd JUNE 2015

Agenda Item No.	Report	Action Required	Responsible Officer	Action Taken
7	WAO Review of the Council's Whistleblowing Arrangements	To follow up with the Chief Officer (Education & Youth) the comments and concerns raised on the need for schools to adopt a whistleblowing policy.	Internal Audit Manager	Schools contacted to confirm whether they have a whistleblowing policy in place and provide details of the policy.
12	Internal Audit Progress Report	To ensure that the audit on S106 Agreements is scheduled into the Plan for 2015/16.	Internal Audit Manager	Audit started w/c 14.9.15.
12	Internal Audit Progress Report	To report back to the Committee actions being taken on the 15 long-standing recommendations.	Internal Audit Manager	Included in Progress Report.

15th JULY 2015

Agenda Item No.	Report	Action Required	Responsible Officer	Action Taken
20	Draft Statement of Accounts	Letter to be sent to Members over 'drop-in' sessions	Finance Manager – Technical Accounting	Letter sent 3.9.15
20	Draft Statement of Accounts	Detail on the use of public funds / increase in P&CC precept to be covered in the presentation at FCC on 23.7.15	Chief Executive	Presentation to FCC, 23.7.15.
20	Draft Statement of Accounts	Part 2 report to CROSC on Single Status to be circulated to the Committee by email	Committee Officer	Circulated 16.7.15
20	Draft Statement of Accounts	To provide the Committee with information on external legal fees incurred by the Council during the period.	Corporate Finance Manager / Finance Manager – Technical Accounting	Included in letter, 3.9.15
20	Draft Statement of Accounts	Exit Packages (p55) to reference the Pay Policy Statement and Redundancy Policy when accounts published.	Finance Manager – Technical Accounting	To be completed when accounts published on 30 th September.

15th JULY 2015

Agenda Item No.	Report	Action Required	Responsible Officer	Action Taken
20	Draft Statement of Accounts	The increase in write-offs on rent arrears (p79) to be considered by CROSC in the next budget monitoring report.	Corporate Finance Manager	All rent arrears written off in line with the Council's Financial Procedure Rules.
20	Draft Statement of Accounts	The Clwyd Pension Fund Committee to look into the significant increase in Net Fund Management Fees (p87) at its next meeting.	Corporate Finance Manager	Added to agenda.
23	Treasury Management	To bring the results of forthcoming work on loan rescheduling / interest payments in the next Treasury Management report to the Committee	Finance Manager – Technical Accounting	Will form part of next Treasury Management report to Audit Committee in January 2016.
24	Asset Disposals	Report to be received on an annual basis by the Committee	Chief Officer (Organisational Change) Internal Audit Manager	Added to FWP
26	FWP	Follow up report on waste management recommendations to be scheduled	Internal Audit Manager	Added to Annual Plan.